

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 52
FOR THE PERIOD 1 JUNE 2006 TO 30 SEPTEMBER 2006**



Please note key decisions nos. 1020 - 1066 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 930 It is proposed that the Cash Collection Service for on street pay and display machines and off street pay and display machines be awarded by tender to commence on 4th July 2006.	Cabinet Member for Environment and Street Scene	Not before 1st Jun 2006	Part 2 (Para 3, as amended)	All Wards	ESSP Consulting Group	Acting Head of Parking Services elena.dellafiora@enfield.gov.uk 020 8379 6402	None.
* KD 931 Letting of contracts for the delivery of adult social services transport and transport routes for swimming lessons pending the completion of the Social Services transport review.	Cabinet Member for Environment and Street Scene	Not before 1st Jun 2006	Part 1 & 2 (Para 3, as amended)	All Wards	N/A	Interim Head of Catering, Transport & Cleaning Tel: 020 8379 8862 declan.hoare@enfield.co.uk Declan Hoare, Head of Catering, Transport & Cleaning 020 8379 8862	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 954 Edmonton Heritage Economic Regeneration Scheme (HERS)/Urban Centres for City Growth: following the issuing of a tender to undertake the new programme, to confirm the selected contractor and award a contract to secure the works.</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Edmonton Green</p>	<p>No additional consultation beyond that being undertaken at present with property owners/occupiers [current and continuing to project completion at end of 2006]</p>	<p>Team Leader - Urban Design steve.jaggard@enfield.gov.uk 020 8379 3873</p>	<p>HERS - Progress Report 2003 - 2005 : Authority report to proceed with 387-405 Fore St. [2006]</p>
<p>* KD 967 Agreement to proceed with the refurbishment of the Green Towers building to create the Edmonton Youth & Play Centre</p>	<p>Cabinet Member for Education, Children's Service & Leisure</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Edmonton Green</p>	<p>Meetings with: Officer steering group (Jan 05 – Mar 07); Main user of the site (Sep 05 – Mar 07); Other users, local residents and community partners will be consulted once the project has been approved (Mar 06 – Mar 07)</p>	<p>Assistant Director, Leisure, Culture & Youth claire.lewis@enfield.gov.uk 020 8379 3771</p>	<p>Outline specification, business plan and design drawings</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 991 Authority to expend monies from the Repair & Maintenance (R&M) fund on various works at the Arnos Pool.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Jun 2006	Part 1 & 2 (Para 3, as amended)	Southgate Green	Facilities Management – Various meetings/discussions leading to formal agreement that this project is to proceed [ongoing]	Principal Building Surveyor Asset Review Tel: 020 8379 3075 david.jack@enfield.gov.uk	The 04/05 approved Repair & Maintenance Programme
KD 992 Authority to expend monies from the Repair & Maintenance (R&M) fund on renewal of the Building Energy Management System (BEMS) which controls and monitors engineering installations within the Civic Centre such as air conditioning and lighting	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Jun 2006	Part 1 & 2 (Para 3, as amended)	Town	Facilities Management – Various meetings/discussions leading to formal agreement that this project is to proceed [ongoing]	Principal Building Surveyor Asset Review Tel: 020 8379 3075 david.jack@enfield.gov.uk	The 04/05 approved Repair & Maintenance Programme

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* KD 994 Award of contract(s) for a Direct Payments Support Service.	Cabinet Member for Social Services	Not before 1st Jun 2006	Part 1 & 2 (Para 3, as amended)	Does Not Apply	Adults & Children's Services operational personnel – Meetings [June - July 2005] Service users, families, advocates – Public consultation presentation [July – Aug 2005]	Acting Procurment Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	None.
* KD 1007 Design and consultation on traffic calming and traffic management measures in side roads off the Bounds Green section of the A406.	Cabinet Member for Environment and Street Scene	Not before 1st Jun 2006	Part 1	Bowes; Palmers Green; Southgate Green; Upper Edmonton;	Local Community Leaders – Two key stakeholder meetings, and several meetings with individual groups [20.7.05 – 22.3.06]	Section Manager, Traffic & Transportation liam.mulrooney@enfield.gov.uk 020 8379 3550	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1008 To approve a recommendation to go to public consultation on draft conservation area management proposals.	Cabinet Member for Environment and Street Scene	Not before 1st Jun 2006	Part 1	Bush Hill Park; Chase; Cockfosters ; Edmonton Green; Enfield Lock; Grange; Haselbury; Highlands; Ponders End; Southgate; Southgate Green; Town; Turkey Street; Upper Edmonton; Winchmore Hill;	Members, local residents and businesses, members of Conservation Advisory Group, local amenity societies, English Heritage, national amenity societies, other organisations – By letter and local Press Notice, the Management Proposals document will be attached to the 'Consultations' page of the Council's website and hard copies will be available for inspection [A 4 week consultation period is anticipated in June/July].	Team Leader Conservation Tel: 020 8379 3865 MIKE.BROWN@enfield.gov.uk	Conservation Area Character Appraisals

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* KD 1010 Parsonage Lane (Silver Street to Willow Road): Structural maintenance to carriageway, footways, central traffic islands and improvements to corners at Silver Street junction.	Cabinet Member for Environment and Street Scene	Not before 1st Jun 2006	Part 1	Town	Highway Services / Traffic & Transportation Services / Legal Services / Financial Services / Democratic Services – Internal consultation [April 06]	Principal Engineer peter.edwards@enfield.gov.uk 020 8379 2008	None.
KD 1011 Extension of the Home Meals contracts with Sodexo Healthcare Ltd and Apetito Ltd from 31 July 2006 to 31 March 2007, to enable a joint tendering exercise between the London Boroughs of Enfield and Barnet to be undertaken.	Cabinet Member for Social Services	Not before 1st Jun 2006	Part 2 (Para 3, as amended)	All Wards	Head of Older Peoples Services/Home Meals Team – Meetings [Jan 05 – Ongoing] Social Services Scrutiny Panel – Meetings/Briefing papers [Oct 05 – Ongoing] Voluntary Sector Groups – Meetings/Consultations [April 05 – Ongoing]	Acting Procurment Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk 020 8379 3961	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1017 Allocation of Local Area Agreement delivery funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Jun 2006	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Head of Strategic Services kate.robertson@enfi.eld.gov.uk 020 8379 4431	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 06 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 1019 Allocation of Neighbourhood Renewal Funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Jun 2006	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Head of Sustainable Communities & Neighbourhood Renewal judy.flight@enfield.gov.uk 020 8379 3175	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 2006 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006
KD 1021 To approve the write off of debt owing to the Authority that is considered uncollectable.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Jun 2006	Part 1	Does Not Apply	N/A	Assistant Head of Finance stan.barker@enfield.gov.uk 020 8379 4213	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1022 Approval to specific proposals for one-off priority projects following the Cabinet decision on 12th October 2005.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Jun 2006	Part 1	All Wards		Assistant Director - Borough Finance sheila.dawson@enfield.gov.uk 020 8379 4732	Cabinet Report No. 168 (12.10.05)
KD 1023 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Community, Housing & Adult Social Services	Not before 1st Jun 2006	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurment Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk 020 8379 3961	Assorted Operational Delegated Authority reports issued for approval as and when required

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 1026 Approval to deliver a heating and hot water service replacement programme at the Exeter Road estate.</p> <p>The contract to be awarded during 2006/2007, to improve the energy efficiency of the housing stock and address non-decency and potential maintenance liabilities of electrical under floor heating, to an estimated total cost of £1,400,000.00 inclusive of fees.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Ponders End</p>	<p>Tenants – Individual consultation on inclusion and timing of works and arrangement of any new installations. Undertaken through dwelling specific inspections and meetings. Programme of consultation to be rolled out in accordance with planning of the package of work. [June/July 2006 – March 2007] Estate Officers – Advised of dwellings proposed to receive upgrades and methodology behind the selection. Updates on progress proposed in accordance with planning the package of work. [June / July 2006 to completion of works and defects liability period]</p>	<p>Temporary Project Manager Tel: 020 8379 3056 james.cooper@enfie Id.gov.uk</p>	<p>Project Management Files</p> <p>Housing Engineering Services Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1028 Enfield Leisure Centres Ltd - payment of management fee.	Cabinet Member for Education, Children's Service & Leisure	Not before 1st Jun 2006	Part 1	Does Not Apply	ELCL – Meetings re ELCL Business Plan for 2006/07 [April – June 2006] Members – Briefings for Leader/Deputy Leader and Cabinet Member [April – June 2006]	Assistant Director, Leisure, Culture & Youth claire.lewis@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 1031 Approval to deliver Ashridge Court improvement works. Included in the capital works programmes for 2006/2007, to address essential repairs, to an estimated total cost of £304,500.00 inclusive of fees.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Southgate</p>	<p>Tenants – Approved through Western District Community Housing Partnership. Estate-wide consultation through steering groups and residents reps. [In progress to Aug 2006] Leaseholders – In addition to above, leaseholders to be consulted in line with statutory requirements. [Apr – Aug 2006] Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind the selection. Updates on progress proposed. [Apr 2006 to completion of works and defects liability period]</p>	<p>Project Manager Tel: 020 8379 4448 adigun.moses@enfi.eld.gov.uk</p>	<p>Project management files Construction Technical Services files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 1032 Approval to deliver Barrowell Green Estate and Ash Grove Estate Improvement works. Included in the capital works programmes for 2006/2007, to address non-decency, to an estimated total cost of £2,466,182.00 inclusive of fees.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Palmers Green</p>	<p>Tenants – Approved through the Western District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps. [In progress to Aug 2006] Leaseholders – In addition to above, leaseholders consulted in line with statutory requirements. [Apr – Aug 2006] Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind the selection. Updates on progress proposed. [Mar 2006 to completion of works and defects liability period.]</p>	<p>Project Manager Tel: 020 8379 4448 adigun.moses@enfi.eld.gov.uk</p>	<p>Project Management Files Hadley Design Associates (HDA)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 1033 Approval to deliver the renewal of floor coverings to the communal parts of Burgundy, Normandy and Picardy Houses in Four Hills Estate. Included in the capital works programmes for 2006/2007, to an estimated total cost of £445,050 inclusive of fees.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Chase</p>	<p>Tenants – Approved through the Western District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps. [In progress to Aug 2006] Leaseholders – In addition to above, leaseholders to be consulted in line with statutory requirements. [Apr – Aug 2006] Estate Officers – Advised of blocks proposed to receive new floor covering and methodology behind the selection. Updates on progress proposed. [Apr 2006 to completion of works and defects liability period]</p>	<p>Project Manager Tel: 020 8379 4448 adigun.moses@enfi.eld.gov.uk</p>	<p>Project Management Files Construction Technical Services (CTS)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1034 Agreement of procurement strategy for building works to enable the consolidation of Salisbury School at six forms of entry on a single site.	Cabinet Member for Education, Children's Service & Leisure	Not before 1st Jun 2006	Part 1	Jubilee	School headteacher and governors via Project Board [December 2005 – Ongoing]	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	Consolidation of Salisbury School (Portfolio decision of Cabinet Member of ECSL, November 2005)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 1054 Approval to deliver the Potters Bar Estate (Flats) Windows Renewal and External Refurbishment. Included in the capital works programmes for 2006/2007, to an estimated total cost £338,896 inclusive of fees.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Jun 2006</p>	<p>Part 1</p>	<p>Chase</p>	<p>Tenants – Approval through Western District Community Housing Partnership. Estate wide consultation through Steering Group & residents representatives. [In progress to Aug 2006] Leaseholders – In addition to measures above, leaseholders to be consulted in line with statutory requirements. [April – Aug 2006] Estate Officers – Advised of blocks proposed to receive new windows & selection methodology, and updates on progress [Apr 2006 to completion of works and defects liability period]</p>	<p>Project Manager Tel: 020 8379 4448 adigun.moses@enfi.eld.gov.uk</p>	<p>Project Management Files Construction Technical Services (CTS)</p>

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KD 1055 Disposal of Council owned property in Woodlands Way, Southgate.	Deputy Leader and Cabinet Member for Finance and Resources Cabinet Member for Housing	Not before 1st Jun 2006 Not before 1st Jun 2006	Part 1	Southgate Green		Enabling Officer Tel: 020 8379 5297 nic.grayston@enfield.gov.uk	Enabling Programme Files
KD 1057 Approval to the School Access Programmes 2005/06 and 2006/07.	Cabinet Member for Education, Children's Service & Leisure Director of Education, Children's Service & Leisure	Not before 1st Jun 2006 Not before 1st Jun 2006	Part 1			Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Correspondence regarding requests to support pupils with special needs.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1065 To set up a parent support service. Will co-ordinate the current support provided to children and families (outside the statutory social services provision) and create new posts to carry out this work.	Cabinet Member for Education, Children's Service & Leisure	Not before 1st Jun 2006	Part 1	All Wards		Assistant Director Children's Access and Support karen.fletcherwright@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 947 Final approval of the Council's application for a place on the Arms Length Management Organisation Programme.	Cabinet	14th Jun 2006	Part 1	All Wards	ALMO Steering Group – various meetings to consider and agree the content of the application [17.11.05 – 27.4.06] Housing Scrutiny Panel [19.12.05] Residents' Associations – discussion at conference 7.1.06 Federation of Enfield Community Associations – management committee meeting 10.1.06 Residents' reps – Copy of draft bid to be sent to residents on the CORE group [April 06] All Council tenants and leaseholders – Various articles published in quarterly newsletters [Dec 05 – Mar 06]	ALMO Project Team hilton.armand@enfi.eld.gov.uk 020 8379 1540	Guidance on Arms Length Management of Local Authority Housing (2004 Edition) - ODPM LBE Housing Stock Options Appraisal Final Report [June 2005]

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 995 Rationalisation of on and off street parking charges across the borough.	Cabinet	14th Jun 2006	Part 1	All Wards	Business associations for comment.	Assistant Director of Environment, Street Scene and Parks (Contracts) gary.barnes@enfield.gov.uk 020 8379 3501	Statistics of historic usage

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 997 Approval of Enfield's Final Draft Local Implementation Plan (LIP) for submission to Transport for London.	Cabinet Council	14th Jun 2006 28th Jun 2006	Part 1	All Wards	Internal – Written Consultation [January – May 2006] Other Local Authorities: Barnet, Haringey and Waltham Forest, Essex CC and Hertfordshire CC – To be determined as part of an agreed Consultation Strategy [January – March 2006] Statutory Consultees in accordance with the GLA Act 1999 – To be determined as part of an agreed Consultation Strategy [January – March 2006] Community groups and relevant local, regional and national organisations – To be determined as part of an agreed Consultation Strategy [January – March 2006]	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk 020 8379 3562	The Mayor's Transport Strategy for London, Greater London Authority - July 2001 Local Implementation Plan Guidance - Transport for London - July 2004 Enfield's Draft Consultation Local Implementation Plan - December 2005

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KD 1012 Approval to restructure the Housing Management Division.	Cabinet	14th Jun 2006	Part 1	All Wards	Managers within the Housing Management Division – Conference [10.03.06] All staff within the Housing Management Division – Conferences [April – May 06] Federation of Enfield Community Associations – Copy of proposals sent and meetings held [April 06]	Assistant Director of Housing Management mike.culligan@enfield.gov.uk 020 8379 4575	Report of a review of the Housing Management Service carried out by the Housing Quality network Enfield Housing Services Consultation Report - March 2006 Audit Commission Inspection of the Repairs & Maintenance Service Audit Commission Inspection of the Housing Management Service

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1013 Approval of a scheme to provide financial assistance for Council Leaseholders in respect of major repair and improvement works charges.	Cabinet	14th Jun 2006	Part 1	All Wards	Leaseholder Panel / Federation of Enfield Community Associations / Lead Member / Housing/Legal/Finance – Draft report for comments [April – May 06]	Owner Occupier Services Manager Tel: 020 8379 4560 greg.swatton@enfield.gov.uk	The Housing (Service Charge Loans) Regulations 1992 The Housing (Service Charge Loans) (Amendment) Regulations 1992 The Social Landlords Discretionary Reduction of Service Charges Directions 1997

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<p>KD 1020 Submission of Enfield's and North London's Local Implementation Plan (LIP) Reporting and Funding Submission for 2007/2008 to 2009/2010 to Transport for London.</p>	<p>Cabinet</p>	<p>14th Jun 2006</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Other Local Authorities: Barnet, Haringey and Waltham Forest – Written consultation [April – June 2006] Internal Stakeholders – Written consultation [April – June 2006]</p>	<p>Head of Traffic & Transportation glyn.jones@enfield.gov.uk 020 8379 3563</p>	<p>Enfield's draft Consultation Local Implementation Plan</p> <p>Enfield's Borough Spending Plan for 2006/7</p> <p>North London's Borough Spending Plan for 2006/7</p> <p>LIP Reporting and Funding Submission Guidance 2007/08 - 2009/10 - Transport for London - 22 March 2006</p>

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KD 1024 Endorsement of the integrated Best Value Performance and Improvement Plan for 2006 - 2009.	Cabinet	14th Jun 2006	Part 1	All Wards	All Departments – Input from each Department to the content of the Plan to formulate the full Best Value Performance and Improvement Plan [Ongoing to meet each statutory annual deadline of 30 th June]	Head of Best Value and Performance Management Tel: 020 8379 4684 elaine.duncan@enfield.gov.uk	None.
KD 1025 Council Improvement Plan quarterly monitoring report and consideration of actions proposed to improve performance.	Cabinet	14th Jun 2006	Part 1	All Wards	N/A	Head of Corporate Policy Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
KD 1027 Request for Cabinet to give authority to tender for bailiff services to collect outstanding council tax, business rate and car parking debts.	Cabinet	14th Jun 2006	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	Contract documents and Service Specification

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KD 1029 Request for Cabinet to give authority to tender for provision of legal services to obtain charging orders and force property sales in respect of unpaid council tax and housing benefit overpayments.	Cabinet	14th Jun 2006	Part 1	All Wards	N/A	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfi.eld.gov.uk	Contract documents and Service Specification
KD 1030 Consolidation of Salisbury School on its Turin site. Agreeing to fund the revised costs of the scheme to consolidate Salisbury School on its Turin site by transferring resources allocated in the Council Capital Programme for the re-development of the Nightingale site. Agreeing that the replacement of the Nightingale funding be the first call on additional capital resources.	Cabinet	14th Jun 2006	Part 1	Jubilee	School headteacher and governors via Project Board [December 2005 – Ongoing]	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfiel.d.gov.uk	Consolidation of Salisbury School (Portfolio decision of Cabinet Member of ECSL, November 2005)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 1056 That Enfield Council apply to become a 'Fairtrade Borough'. The Council will become the local champion for raising awareness of fairly traded products and global trade inequalities.</p>	<p>Cabinet Council</p>	<p>14th Jun 2006 28th Jun 2006</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Local Interest Groups – Fairtrade Working Group (3 private meetings) [1.2.06 – 28.5.06] Residents – Fairtrade Fortnight Event, Oakwood Library [18.3.06]</p>	<p>Corporate Scrutiny and Improvement Assistant Tel: 020 8379 4884 matt.clack@enfield.gov.uk</p>	<p>Consideration of Application to become a Fairtrade Borough' - Report to Full Council</p>

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<p>KD 953 Adoption of the Statement of Community Involvement (SCI). The SCI sets out how the community will be involved in the preparation and revision of the Local Development Documents (LDDs) that will form the Local Development Framework (LDF) and in the consideration of planning applications.</p>	<p>Council</p>	<p>28th Jun 2006</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Council service groups, Development Control Group, Planning Committee, Conservation Advisory Group, EPA Scrutiny Panel, Mayor of London, adjoining Authorities, Highways Agency, residents, voluntary & community groups, businesses and other organisations in the Borough, Developers and Agents [Nov '04 – Jun '06]</p>	<p>Planning Policy Officer 020 8379 1451 natalie.edgeley@enfield.gov.uk</p>	<p>Planning & Compulsory Purchase Act 2004</p> <p>Town & Country Planning (Local Devt) (England) Regs 2004</p> <p>Planning Policy Statement 12 - LDFs [ODPM 2004]</p> <p>"Creating Local Development Frameworks" [ODPM 2004]</p> <p>Local Development Scheme LBE 2005</p> <p>Enfield's Future - the community strategy 2003 - 2006</p>

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KD 973 To set the levels of fixed penalties for a range of environmental offences, following implementation of the Clean Neighbourhoods and Environment Act 2005.	Council	28th Jun 2006	Part 1	All Wards		Head of Environmental Crime bob.griffiths@enfield.gov.uk 020 8379 2177	None.
KD 1066 To review the Council's members allowances scheme for 2006/07.	Council	28th Jun 2006	Part 1	Does Not Apply	Members – Consultation meetings with Leaders of all 3 groups. Meeting of Members Services Working Party. [May – June 2006]	Borough Secretary Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1059 Statement of Accounts 2005/06. Approval of the Council's Statement of Accounts for 2005/06.	Audit Committee	29th Jun 2006	Part 1	All Wards	Audit Commission – The Audit Commission has a programme of work associated with the audit of the final accounts. [April – Dec 2005] Public and interested parties – Statutory public inspection period. [Public notice of inspection arrangements will be published.]	Asst Head of Finance - Revenue Strategy Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	Final Account working papers
KD 993 Authority to expend monies from the Repair & Maintenance (R&M) fund on various works to the multi-storey car park at Claverings Industrial Estate.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Jul 2006	Part 1 & 2 (Para 3, as amended)	Lower Edmonton	Facilities Management – Various meetings/discussions leading to formal agreement that this project is to proceed [ongoing]	Principal Building Surveyor Asset Review Tel: 020 8379 3075 david.jack@enfield.gov.uk	The 04/05 approved Repair & Maintenance Programme

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1006 To write off uncollectable council tax, business rate and benefit overpayment debt identified within quarter 1 (06/07) for debts above £2,500, totalling over £250,000.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Jul 2006	Part 1	All Wards	Legal Services – Details of the cases will be submitted for approval [1 June – 30 June] Finance – The financial implications of the reports will be provided by the Financial Management division [1 June – 30 June]	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk 020 8379 4991	Case records are held electronically on the relevant system
* KD 936 Transfer of the maintenance and management of Palace Gardens Car Park to Standard Life from the Council.	Cabinet	12th Jul 2006	Part 2 (Para 3, as amended)	Grange; Town;	N/A	Assistant Director of Environment, Street Scene and Parks (Contracts) gary.barnes@enfield.gov.uk 020 8379 3600	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 972 Approval sought for revocation of the current park byelaws and the adoption of the new model byelaws for pleasure grounds, public walks and open spaces (ODPM) and for national Country parks model byelaws for Trent Park (DEFRA)</p>	<p>Cabinet Council</p>	<p>12th Jul 2006 20th Sep 2006</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Friends of Parks – consultation at meetings & letters [Nov 05 – Feb 06] Area Forums – attendance & consultation [Nov 05 – Feb 06] Enfield Over 50s Forum – meeting [Dec 05] FECA / Enfield Business Retailers Association – letter & meeting [Dec 05] Broomfield Task Force / Broomfield House Trust – consultation at AGM [Dec 05] Environment Parks & Amenities Scrutiny Panel – meeting [Feb 06]</p>	<p>Assistant Director, Street Scene, Waste & Parks mike.hainge@enfield.gov.uk 020 8379 3790</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 987 That the new Single Highways Works Contract which is to replace the three existing Term Contracts currently managed by Highway Services be awarded to the recommended contractor following the selection process.	Cabinet	12th Jul 2006	Parts 1 & 2 (Para 3, as amended)	All Wards	Internal consultation with Legal, Finance and Democratic Services [July 2006]	Head of Highway Services Tel: 020 8379 3482 graham.vowles@enfield.gov.uk	None.
KD 1035 LIFT Programme. This report reviews the completed LIFT scheme at Forest Road and considers a potential opportunity for another scheme in partnership with the Health Authority.	Cabinet	12th Jul 2006	Part 1		Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1036 Broomfield House. This report summarises the current situation and reviews possible options to take the project forward.	Cabinet	12th Jul 2006	Part 1	Southgate Green	Cabinet – Cabinet Report [12.7.06]	Asset Review Manager Tel: 020 8379 3171 keith.moss@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1037 Corporate Facilities Management. This report considers the Council's non-schools operational portfolio and recommends a programme to implement a whole Council strategy including the introduction of a Corporate Landlord model.	Cabinet	12th Jul 2006	Part 1		Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1038 Enfield Town next phases. This report considers the current status of the Enfield Town Palace Exchange project. It also considers the next phases of the development plan including the Carnegie Library and Green, Gentleman's Row and Cecil Road.	Cabinet	12th Jul 2006	Part 1	Town	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1039 Property Strategy Phase 1 - Corporate Offices. This report considers the current position and next steps for the Civic Centre.	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1040 Ponders End Area Review. This report provides an update on progress with specific proposals upon development opportunities and a public consultation programme.	Cabinet	12th Jul 2006	Part 1	Ponders End	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1041 Palmers Green Area Review. This report considers the area review arrangements and makes recommendations set against potential options for Council-occupied premises.	Cabinet	12th Jul 2006	Part 1	Palmers Green	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.

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KD 1042 Edmonton Green/Angel Area Review. This report provides an overview of current position and makes recommendations to pursue next stage action plan.	Cabinet	12th Jul 2006	Part 1	Edmonton Green; Upper Edmonton;	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1043 Southgate and Winchmore Hill Area Review. This report considers the Council portfolio in the Southgate/Winchmore Hill area and seeks approval to a first phase area action plan.	Cabinet	12th Jul 2006	Part 1	Grange; Southgate; Winchmore Hill;	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1044 Disposals Programme: updated information and approval to the 2006/07 programme.	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Report 12.7.06	Disposals Manager Tel: 020 8379 3172 simon.proffitt@enfield.gov.uk 020 8379 3172	None.

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KD 1045 Phase II - Environment, Street Scene and Parks Property Strategy. This report considers recommendations arising from the review and makes recommendations to proceed to implementation stage.	Cabinet	12th Jul 2006	Part 1		Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1046 Approval to the Corporate Asset Management Plan 2006/2009.	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1047 Non-Operational Portfolio. This report considers the performance of the non-operational portfolio within the context of the Council's Corporate priorities.	Cabinet	12th Jul 2006	Part 1		Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.

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KD 1048 Green Belt Estate Management Plan. This report provides a preliminary scope of the first stage review.	Cabinet	12th Jul 2006	Part 1		Cabinet – Cabinet Report [12.7.06]	Estate & Valuation Manager Tel: 020 8379 3162 james.wyld@enfield.gov.uk	None.
KD 1049 Business Continuity. This report considers business continuity in the context of Council services – it advises upon progress to date and 2006/07 action plan.	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
KD 1050 Summary of progress on the development of framework agreements and the next steps of the implementation plan.	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.

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<p>KD 1051 Property Services Departmental arrangements. This report considers the work programme, revised reporting and structural arrangements and an action plan to strengthen resourcing arrangements in response to the needs of the emerging Property Strategy.</p>	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.
<p>KD 1052 Property Strategy Next Phases (Service Portfolios). This report sets out a potential programme for taking forward next tranche of service based reviews.</p>	Cabinet	12th Jul 2006	Part 1	All Wards	Cabinet – Cabinet Report [12.7.06]	Assistant Director - Finance & Corporate Resources (Property) Tel: 020 8379 4101 david.tullis@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1053 Food Safety Service Plan 2006/7.	Cabinet Council	12th Jul 2006 20th Sep 2006	Part 1	All Wards	Consumers of goods and services; Business; Health, advisory and enforcement agencies; Dti – Service website and circulation. [1 June – 30 June 2006]	Environmental Health - Team Leader Tel: 020 8379 3677 carol.collins@enfield.gov.uk	Food Standards Agency Framework Agreement on Local Authority Food Law Enforcement
KD 1060 May 2006 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of May 2006 and actions needed in order to remain within the approved budget.	Cabinet	12th Jul 2006	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

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KD 1061 Capital Monitoring and Prudential Indicator Report first quarter. Approval of the capital monitoring position at the end of May 2006 and actions needed in order to remain within the approved budget.	Cabinet	12th Jul 2006	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers
KD 1062 Capital Outturn 2005/06. Approval of the capital outturn position and statutory funding recommendations at the end of March 2006 and approval of any resources carried over to 2006/07.	Cabinet	12th Jul 2006	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Closure of accounts files Core Finance Team
KD 1063 Revenue Outturn Report for 2005/06. Approval of the revenue outturn report at the end of the 2005/06 financial year.	Cabinet	12th Jul 2006	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Returns from groups and accompanying working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1009 To approve a final version of conservation area management proposals following public consultation.	Cabinet Member for Environment and Street Scene	Not before 1st Aug 2006	Part 1	Bush Hill Park; Chase; Cockfosters ; Edmonton Green; Enfield Lock; Grange; Haselbury; Highlands; Ponders End; Southgate; Southgate Green; Town; Turkey Street; Upper Edmonton; Winchmore Hill;		Team Leader Conservation Tel: 020 8379 3865 MIKE.BROWN@enfield.gov.uk	Conservation Area Character Appraisals

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 1058 Note the Council Improvement Plan quarterly monitoring report and consider the actions proposed to improve performance.	Cabinet	13th Sep 2006	Part 1	All Wards		Head of Corporate Policy Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
KD 1064 July 2006 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of July 2006 and actions needed in order to remain within the approved budget.	Cabinet	13th Sep 2006	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers